



## **POWERED INDUSTRIAL TRUCK EVALUATION CHECKLIST**

Operator's Name:		Observation Date:	
Evaluator:		Model:	
Truck Type: <input type="checkbox"/> Sit Down <input type="checkbox"/> Stand up		Powered by: <input type="checkbox"/> Electric <input type="checkbox"/> Propane <input type="checkbox"/> Gasoline	
	Satisfactory	Needs Improvement	
<b>Completes Inspection Checklist</b>			
<b>Demonstrates proper use of controls:</b>			
• Clutch			
• Inching Control			
• Tilt			
• Lift			
• Attachments			
• Steering Mechanism			
<b>Follows proper procedures for an "unattended vehicle"</b>			
<b>Demonstrates competency in basic maneuvering controls:</b>			
• Starts and stops smoothly			
• Maintains proper speed			
• Scans effectively			
• Uses horn when appropriate			
• Keeps body parts within vehicle			
<b>Demonstrates competency in picking up a load:</b>			
• Matches load with powered industrial trucks capability			
• Checks load for stability			
<b>Demonstrates competency in driving with a load:</b>			
• Travels with load close to the ground			
• Drives in reverse with oversized load			
• Maintains a safe speed			
<b>Demonstrates competency in stacking a load:</b>			
• Approaches the load squarely			
• Stacks straight, squarely and not too high			
• Deposits load safely			
• Does not move until forks are lowered			
<b>Demonstrates competency in loading/unloading a trailer/other:</b>			
• Checks dock plate if applicable			
• Checks the condition of the floor			
• Checks the trailer chocks, jack stands & brakes			

I certify that I have discussed this evaluation with the powered industrial truck operator I have evaluated.

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Evaluator's Signature

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Operator's Signature